

**ABACUS MICRO SYSTEMS SALDANHA CC**

**NOTICE OF DECISION ON A REQUEST FOR ACCESS TO RECORD OF PRIVATE BODY  
(Section 53(1) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000)) [Regulation 10]**

Particulars of private body:

Mark the appropriate box below with an X.

NOTES:

- (a) Compliance with your request in the specified form is hereby Granted/Refused
- (b) The format in which the record is available is:
- (c) The fee payable for access to the record, if any, will be determined partly by the form in which access is requested, is the amount of R\_\_\_\_\_

1. If the record is in written or printer form:

*Copy of record\**

*Inspection of record*

2. If record consists of visual images

(This includes photographs, slides, video recordings, computer-generated images, sketches, etc.):

3. If record consists of recorded words or information which can be reproduced in sound.

*Listen to the soundtrack (audio*

*Transcription of soundtrack\**

*Cassette)*

*(written or printed document)*

4. If record is held on computer or in an electronic or machine-readable form:

*Printed copy of record\**

*Printed copy of information*

*Copy in computer*

*Derived from the record\**

*readable form\**

*(Flash disk or compact disk)*

(d) The address at which the records can be viewed /collected

is:\_\_\_\_\_

(e) The date the records can be viewed/collected is: Date\_\_\_\_\_ Time\_\_\_\_\_

(f) The contact person is \_\_\_\_\_

Signed by the Designated person: \_\_\_\_\_ Date: \_\_\_\_\_